

## DofE Participant Enrolment Form

Please print clearly in CAPITALS or type in your details.

**You must complete all of the questions / complete all the boxes. If you have received this form electronically, complete the form online and then print before adding signatures & sending with the required Entry Fees to your Unit Leader for approval & signature.**

### DofE Centre and group details (if you know them):

DofE Centre: Girlguiding Leicestershire	DofE Group / Unit:
Name of your DofE Unit Leader (if known):	

### DofE level:

Tick as appropriate	Bronze	Silver	Gold
Have you registered for any previous levels of the DofE?	Tick as appropriate	No	Yes
If YES – please give the name of the DofE Centre you were registered at:			
eDofE ID number (if known) :			

### Personal details:

First name: <i>Ensure that this is the name you are known by</i>	Last name:
Girlguiding Go! Number:	Date of Birth:        /        /
Unit:	Guide / Ranger/ Young Leader / Adult Leader
Primary language: Tick as appropriate	English                      Welsh                      Other
Date you wish to start your DofE programme if known (enrolment date):        /        /	

When you first sign in to eDofE you will be asked to record some personal details such as your contact details, ethnicity and personal circumstances along with details of any medical needs you may have. This data is used to enable your Leaders to support you doing your DofE programme and for the DofE's statistical and reporting purposes. You will always have a 'prefer not to say' option.

### Contact details:

Email address: <i>Please ensure that this is easily readable.</i>	
Address (line 1):	
Address (line 2):	
Town/City:	
County:	Postcode:
Telephone:	Mobile number:

### Emergency contact details:

Emergency Contact name:	Relationship to you:
Emergency contact telephone number(s):	

### Entry Fees:

	Tick as appropriate		
<b>Bronze Welcome Pack:</b>	<input type="checkbox"/>	£23	Your registration pack will be distributed via your leader or sent by post
<b>Silver Welcome Pack:</b>	<input type="checkbox"/>	£25	
<b>Gold Welcome Pack:</b>	<input type="checkbox"/>	£30	

**I enclose a cheque for: £**                      Cheques made payable to: "Girlguiding Leicestershire Senior Section"  
**P.T.O. for Page 2**

**Declaration:**

By signing this form I understand that the information recorded here will be held on a database by a person appointed as a records officer by Girlguiding UK. This information will be held in confidence within Girlguiding UK for administration purposes; it will not knowingly be made available to any outside organisation. If under 16, I have obtained the consent of my parent or guardian to make this application.

Data supplied on this form and in eDofE and information about DofE activities recorded in eDofE will be used by the DofE Charity, the Licensed Organisation and DofE centre to monitor and manage DofE participation and progress by young people and manage and support Leaders.

The DofE Charity will use personal data to communicate useful and relevant information to either help participants complete a DofE programme, Leaders/LOs to run DofE programmes more effectively or help the DofE Charity to improve the quality and breadth of its programmes.

Occasionally the DofE Charity may send you information relating to commercial offers. If you do not wish to receive commercial information from the DofE Charity you can choose not to by amending your contact preferences in your eDofE profile at any time.

**Information for parent or guardian regarding costs**

I also understand that although there may be costs involved in the participant undertaking the Volunteering, Skills or Physical (and Residential at Gold level) Sections of her DofE programme (for example Music lessons if playing an instrument is undertaken as the Skills activity or Swimming lessons if swimming is undertaken as the Physical activity), there will be costs incurred when the participant undertakes the Expedition Section. Apart from the costs of ensuring the participant is properly equipped to carry out an expedition (for example suitable clothing including Waterproof Jacket & Trousers, Rucksack and expedition Food), there will be costs incurred by the trainer(s) & supervisor, and assessor of the qualifying expedition, for example travelling costs to & from home and during the expedition, and also campsite fees – these costs are shared between all participants in the expedition group, although some financial support may be provided by the Girlguiding unit.

I agree to enrol as a participant on a DofE programme. I understand that I will be managing my programme using the online eDofE system. I acknowledge that this system has a set of terms and conditions that I agree to. These terms and conditions are available at [www.edofe.org](http://www.edofe.org)

Print Name (Participant)	Signature	Date
		/ /

**Consent to enrol from parent or guardian (if applicant is under 18 years old).**

I agree to my son / daughter / ward doing a DofE programme. I note that it is my responsibility to check that any activity my son / daughter / ward undertakes for their DofE programme is appropriately managed and insured, unless the activity is directly managed or organised by their DofE group, centre or Licensed Organisation (Girlguiding UK).

Print Name (Parent or Guardian)	Signature	Date
		/ /

**Approval by Unit Leader**

I confirm that this participant is an active member of Girlguiding, currently registered on Go!

Print Name	Signature	Date
		/ /

(Note: registrations for DofE cannot be accepted without a Girlguiding Membership Number and a signature from a unit leader or District Commissioner confirming that the participant is currently an active, registered member of Girlguiding)

**For Girlguiding administration only:**

Date registered onto eDofE	/ /
Expected start date	/ /
Participant Fee received	Yes / No
Added to DofE unit on Go!	/ /
Username	
User ID number	

<p><b>Completed Forms &amp; cheques should be sent to the Girlguiding County DofE Adviser:</b></p> <p>DofE Adviser (registrations)          Girlguiding Leicestershire          97 Princess Road East          Leicester          LE1 7DW</p>
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If you have any queries, contact your Unit Leader or the County DofE Adviser.